



MEXICO VISITOR VISA APPLICATION CHECKLIST & SERVICE GUIDE

For tourism, family visits and other non-remunerated short stays

This guide explains Mexico visitor-visa eligibility, the information and documents normally required, current fees, Riogrande Travels services, responsibilities and terms. Requirements may vary by nationality, legal residence, purpose and consular post.

Prepared by Riogrande Travels
Your Next Destination, Our Priority

1. ELIGIBILITY & PROCESS OVERVIEW

- ✓ Check whether your passport nationality is visa-exempt for Mexico.
- ✓ Check whether you qualify for an exemption through a valid permanent-residence document or valid multiple-entry visa issued by Canada, the United States, Japan, the United Kingdom or a Schengen Area country. The document must be valid for the intended stay and accepted for your circumstances.
- ✓ Confirm that the purpose is a visitor activity without permission to conduct paid work in Mexico.
- ✓ Choose the Mexican consular office responsible for your place of legal residence and obtain an appointment.
- ✓ Provide the information and documents required for the application.
- ✓ Review and sign the application form, attend the appointment and complete any interview.
- ✓ Pay the consular fee as instructed and await the decision/passport return.

Visa exemptions and visa requirements are assessed using the traveller's passport, immigration documents and purpose. A visa does not guarantee admission: Mexican immigration authorities make the final entry decision at the border.

2. INFORMATION REQUIRED

- ✓ Surname, given names and any former names
- ✓ Date/place of birth, sex, marital status, nationality and any previous nationality
- ✓ Passport number, type, issuing authority, dates of issue/expiry and place of issue
- ✓ Full residential address, postcode, phone number and email address
- ✓ Valid residence status in the country of application
- ✓ Occupation or study details, employer/school name, address, role and start date
- ✓ Purpose of visit and proposed arrival/departure dates
- ✓ Cities to be visited, accommodation details and travel itinerary
- ✓ Person responsible for travel costs and estimated trip budget
- ✓ Details of accompanying travellers
- ✓ Mexican host/inviter details, where applicable
- ✓ Spouse/partner and close-family details where requested
- ✓ Previous travel to Mexico and relevant travel history
- ✓ Previous visa refusals, overstays, deportations or immigration issues
- ✓ Emergency contact details

If applying in a country where you are legally resident but which is not your home country or country of citizenship, provide your valid residence permit or other proof of legal residence. (For applicants residing in the UK: provide your UK eVisa details/printout and immigration share code.)

3. CORE DOCUMENTS

- ✓ Original passport and clear biodata-page copy
- ✓ Completed and signed Mexican visa application form
- ✓ Recent compliant colour passport photograph
- ✓ Valid residence permit/evidence in the application country, where applicable
- ✓ Appointment confirmation and fee-payment evidence where instructed
- ✓ Return/onward flight itinerary or reservation
- ✓ Hotel reservation or full host accommodation details
- ✓ Travel itinerary showing dates, locations and proposed activities
- ✓ Recent personal bank statements and income evidence for the period required by the consular post
- ✓ Employment letter, payslips and approved leave, where employed
- ✓ Business registration, business bank statements, tax/invoice or trading evidence, where self-employed
- ✓ School or university letter, where studying
- ✓ Sponsor letter, sponsor ID/status and financial evidence, where sponsored
- ✓ Invitation letter and host/organisation documents, where relevant
- ✓ Marriage/birth certificates or other relationship evidence, where relevant
- ✓ Evidence supporting any claimed visa or residence-based exemption
- ✓ Any additional original or translated documents requested by the consular post

Current Living Status & Proof of Income

- ✓ Show clearly where you live, your lawful status and the stability of your circumstances.
- ✓ Provide consistent evidence of employment, study, business, savings or sponsorship.
- ✓ Explain unusual deposits, recent transfers or important changes in circumstances.
- ✓ Documents must be genuine, current, legible and consistent with the form and interview.

4. BOOKINGS, INSURANCE & FINANCES

- ✓ Accommodation: Riogrande Travels usually prepares an unpaid hotel reservation where required, unless you have already purchased accommodation or made suitable arrangements. Temporary reservations may expire.
- ✓ Flights: a temporary return reservation may be prepared where appropriate. Avoid non-refundable tickets before a decision.
- ✓ Travel insurance: strongly recommended. Our travel insurance costs £35 per traveller and is normally arranged as annual cover unless you specifically request otherwise; insurer terms and eligibility apply.
- ✓ Finances: demonstrate sufficient, credible funds for transport, accommodation and daily expenses. Financial thresholds and evidence periods can vary by consular post and should be confirmed for the applicant's circumstances.

5. FEES, APPOINTMENT & PROCESSING

Item	Current guide	Notes
Mexico visa application fee	US\$56	Paid in the local-currency equivalent set by the consular office; normally non-refundable
Riogrande service fee	£100	Professional preparation and application support
Appointment-booking fee	£35	Riogrande fee for arranging the consular appointment; appointment availability is not guaranteed
Travel insurance (optional)	£35 per traveller	Normally annual cover unless otherwise requested

The consular office's local-currency amount and payment method apply at the time of application. Exchange-rate equivalents, official fees and procedures may change without notice. Confirm the payable amount before attending.

Applicants normally attend a personal appointment and may be interviewed. Appointment availability and decision times vary by consular post, season and whether further checks or documents are required. Apply well in advance; Riogrande Travels cannot control official scheduling or passport return.

What Riogrande Travels will provide

- ✓ Eligibility and visa-exemption assessment
- ✓ Application-form preparation using applicant-supplied information
- ✓ Supporting-document and financial-evidence review
- ✓ Itinerary and travel-reservation support where agreed
- ✓ Appointment and interview-preparation guidance
- ✓ Pre-submission review and administrative support within the purchased service

6. ALTERNATIVE VISA-EXEMPTION INFORMATION

You may not need to obtain a separate Mexican visitor visa if you hold one of the qualifying documents below and it remains valid for the entire intended visit:

- ✓ A valid multiple-entry visa issued by the United States of America
- ✓ A valid multiple-entry visa issued by Canada
- ✓ A valid multiple-entry Schengen visa
- ✓ A valid multiple-entry visa issued by the United Kingdom
- ✓ A valid multiple-entry visa issued by Japan
- ✓ A valid permanent-residence card or permit issued by Canada, the United States, Japan, the United Kingdom, a Schengen Area country, or a member country of the Pacific Alliance, where accepted under the applicable rules

The exemption is not based merely on having held a visa in the past. The qualifying visa or residence document must be current, valid and suitable for the intended entry. Travellers must carry the original document and still satisfy Mexico's visitor and border-entry requirements. Final admission remains at the discretion of Mexican immigration authorities.

7. TERMS & CONDITIONS

1. Visa approval or refusal is solely at the discretion of the Mexican authorities; Riogrande Travels cannot guarantee an outcome.
2. Complete documents do not guarantee approval, admission, visa duration or number of entries.
3. Applicants must provide accurate, complete, genuine and verifiable information and documents.
4. False, altered or misleading information may cause refusal, restrictions or legal consequences.
5. The applicant must review and approve the form before submission and bear costs caused by incorrect information supplied.

6. The applicant is responsible for confirming whether a visa or exemption applies to their passport and documents.
7. The applicant is responsible for passport, residence, health, customs, transit and entry requirements.
8. The applicant must attend appointments and respond to official requests within the prescribed time.
9. Appointments, processing and passport return are controlled by third parties and cannot be guaranteed.
10. Riogrande Travels provides administrative travel and visa support, not legal or immigration advice.
11. Service fees are non-refundable once work has commenced, except where we cannot deliver the purchased service, agree otherwise in writing or an error is directly attributable to us.
12. Official and third-party fees are separate and governed by the relevant authority or supplier.
13. Third-party refunds depend entirely on the supplier's terms and processing.
14. Temporary flight and hotel reservations may expire, change or be cancelled and do not guarantee approval.
15. Applicants may arrange flights, hotels and insurance independently.
16. Insurance is subject to insurer eligibility, exclusions, limits and policy wording.
17. Avoid irreversible or non-refundable travel commitments before a final decision.
18. Airline changes, cancellations, baggage, check-in and boarding are subject to fare rules and applicant responsibility.
19. The applicant must promptly disclose changes to passport, address, employment, finances, travel, family or immigration circumstances.
20. Riogrande Travels may rely on applicant-supplied information and is not liable for undisclosed facts.
21. We are not liable for consular delays, policy changes, airline disruption, courier delay or third-party platform failure outside our control.
22. Applicants should keep copies of forms, evidence, receipts and confirmations.
23. Communication should occur during published working hours except for genuine emergencies or agreed appointments.
24. Service may be discontinued without refund for fraud, harassment, abuse, threats, violence or document manipulation.
25. Any variation to scope, price or refund terms must be agreed in writing.
26. Payment, submission of information or instruction to proceed confirms acceptance of these terms.

8. FINAL PRE-SUBMISSION CHECK

- ☐ I have confirmed whether I require a visa or qualify for an exemption.
- ☐ My passport, personal and residence details are correct.
- ☐ My purpose, dates, accommodation, transport and itinerary are consistent.
- ☐ My travel, refusal and immigration history is fully disclosed.
- ☐ My employment, study, business, sponsorship and financial evidence is complete.
- ☐ I have reviewed and signed the application form.
- ☐ My photograph and supporting documents meet the applicable requirements.
- ☐ I understand temporary reservations may expire and do not guarantee approval.
- ☐ I will follow the appointment, payment and collection instructions for my consular post.
- ☐ I have read and accepted the terms in this guide.

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Prepared September 2026. Always confirm current official requirements, exemptions, fees and procedures for your nationality and consular post before submission.