



NIGERIAN PASSPORT RENEWAL & NEW PASSPORT APPLICATION SUPPORT (UK)

Passport Application Support Checklist

OVERVIEW

Riogrannde Travels provides support services for Nigerians residing in the United Kingdom who wish to:

- Renew an expired Nigerian passport
- Renew a passport approaching expiry
- Replace a lost or damaged passport
- Apply for a new Nigerian passport
- Use the Nigerian Immigration Service (NIS) Contactless / Self-Enrolment Renewal Service
- Obtain guidance on documentation and application requirements

Our support service includes application guidance, document review, appointment assistance, self-enrolment support, application monitoring, and general passport processing assistance.

PASSPORT TYPES & OFFICIAL GOVERNMENT FEES

32-Page Passport Booklet

- Validity: 5 Years
- Official NIS Fee (Diaspora Applicants): **USD \$180** (Nigeria Immigration Service)

64-Page Passport Booklet

- Validity: 10 Years
- Official NIS Fee (Diaspora Applicants): **USD \$230** (Nigeria Immigration Service)

Additional Charges

Applicants may also incur:

- Contactless / Self-Enrolment Service Charges (where applicable)
- Courier / Postage Charges
- Postal Order Charges
- Special Delivery Envelope Charges
- Biometric Processing Charges (where applicable)

These charges are determined by the Nigerian Immigration Service and related service providers and may change without notice.

OUR SERVICE CHARGE

Service Fee: **£50 per applicant**

Our service fee includes:

- Passport application guidance
- Application review
- Document verification and review
- Appointment assistance
- Self-enrolment guidance
- Application monitoring assistance
- General passport processing support

Important

The £50 support fee may vary depending on:

- Applicant circumstances
- Urgent processing requirements
- Lost passport applications
- Damaged passport applications
- Change of name applications
- Complex cases requiring additional support

Important note:

Government fees and third-party charges are separate from our service fees.

PAYMENT DETAILS

Account Type: Business

Account Name: Richard Ogubuike

Sort Code: 04-00-03

Account Number: 36566959

Bank: Monzo Bank

If you wish to pay using an invoice or payment link instead, kindly let us know and we can generate one for you.

DOCUMENTS REQUIRED FOR PASSPORT RENEWAL

Applicants should prepare:

- Current Nigerian Passport
- Passport Data Page
- Nigerian National Identification Number (NIN)
- UK Residential Address
- Valid Email Address
- Telephone Number
- Passport Application Form
- Payment Receipt
- Application Acknowledgement Slip

Additional documents may be requested based on individual circumstances.

DOCUMENTS REQUIRED FOR LOST PASSPORT APPLICATIONS

- Police Report
- Sworn Affidavit
- Copy of Lost Passport (if available)
- NIN Slip
- UK Immigration Documents
- Additional Identification Documents
- Supporting Evidence Requested by NIS

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★ Trustpilot Reviews: <https://www.trustpilot.com/review/riograndetravel.com>  Google Reviews: [riogrande Travels](https://www.google.com/search?q=riograndetravels)

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DOCUMENTS REQUIRED FOR DAMAGED PASSPORT APPLICATIONS

- Damaged Passport
- Written Explanation Letter
- NIN Slip
- UK Immigration Documents
- Supporting Identification Documents

DOCUMENTS REQUIRED FOR CHILD PASSPORT APPLICATIONS

- Child's Birth Certificate
- Child's NIN (if applicable)
- Parent's Nigerian Passport
- Parent's Immigration Status Documents
- Consent Letter
- Additional Supporting Documents as Required

CONTACTLESS / SELF-ENROLMENT SERVICE

Eligible applicants may be able to complete the renewal process using the Nigerian Immigration Service Contactless Renewal System.

Benefits may include:

- Reduced need for physical attendance
- Remote biometric verification
- Faster application submission
- More convenient processing route

Eligibility is determined solely by the Nigerian Immigration Service.

ESTIMATED PROCESSING TIMES

Processing times vary depending on:

- Nigerian Immigration Service workload
- Application type
- Verification requirements

- Passport production timelines

Applicants should generally allow several weeks for processing and should avoid making urgent travel commitments until their new passport has been issued. Recent UK applicants have reported timelines of approximately 4–8 weeks, though this can vary considerably.

IMPORTANT TERMS & CONDITIONS

1. Riogrannde Travels provides Nigerian passport application support services only and does not issue passports. All passport issuance decisions remain solely at the discretion of the Nigerian Immigration Service (NIS) and the Nigerian High Commission.
2. Applicants are fully responsible for attending any required biometric appointments, interviews, or in-person verification processes where applicable. Failure to attend may result in delays or application failure.
3. Appointment availability (where required) is subject to the Nigerian Immigration Service or designated passport centres and cannot be controlled or guaranteed by Riogrannde Travels.
4. Riogrannde Travels is a passport application support service provider and not a legal, immigration advisory, or government agency.
5. Applicants are solely responsible for understanding the requirements, rules, and conditions set by the Nigerian Immigration Service regarding passport issuance, renewal, and replacement.
6. Processing timelines are determined by the Nigerian Immigration Service and may vary depending on application type, workload, and verification requirements. Delays may occur.
7. Applicants are strongly advised to ensure all information provided is accurate, complete, and consistent with official records (including NIN, name, date of birth, and identity documents).
8. Any false, altered, incomplete, or misleading documentation may result in application rejection, delays, or denial of passport issuance. Riogrannde Travels will not be held liable for outcomes arising from inaccurate applicant-provided information.
9. Applicants are responsible for ensuring all supporting documents are genuine and verifiable. Any issues arising from fraudulent or incorrect documentation remain the sole responsibility of the applicant.
10. Applicants acknowledge that Nigerian Immigration Service may request additional documents or clarifications at any stage of the process.

11. Riogrannde Travels acts strictly as a facilitator and support provider for application processing, including guidance, document review, appointment assistance, and self-enrolment support where applicable.
12. Applicants remain responsible for all official government fees, biometric fees, courier charges, and any third-party service charges. These are separate from Riogrannde Travels service charges.
13. Riogrannde Travels service fee is non-refundable once application support has commenced, including consultation, document review, or application processing assistance.
14. The £50 service charge per applicant may vary depending on application complexity, urgency, lost passport cases, damaged passport cases, or additional support requirements.
15. Applicants should avoid making urgent travel plans until their passport has been successfully issued and collected.
16. Riogrannde Travels shall not be held responsible for delays caused by the Nigerian Immigration Service, embassy processing times, courier delays, system downtime, or policy changes.
17. Applicants may choose between physical appointment-based applications or self-enrolment/contactless processing where eligible. Eligibility is determined by the Nigerian Immigration Service.
18. Self-enrolment or contactless processing (where applicable) may attract additional charges imposed by the Nigerian Immigration Service or service providers, which are separate from our service fee.
19. Applicants acknowledge that passport renewal or issuance may require verification checks, identity validation, or additional background checks beyond Riogrannde Travels' control.
20. Applicants are responsible for ensuring they maintain valid immigration status in the UK while applying for or renewing their Nigerian passport.
21. Communication delays may occur during peak periods, public holidays, or high application volumes.
22. By proceeding with payment and submitting documents, applicants confirm that they have read, understood, and accepted all terms and conditions outlined in this agreement.

CONTACT INFORMATION

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 Trustpilot: <https://www.trustpilot.com/review/riograndetravel.com>

 Google Reviews: Riogrande Travels (google search)

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