



CANADA VISITOR VISA APPLICATION CHECKLIST

Applications from the United Kingdom and international applicants

Clear preparation. Organised documents. Confident submission.

Professional travel and Canada visitor visa application support from Riogrande Travels.

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1. OVERVIEW

This checklist has been prepared by Riogrande Travels to assist applicants applying for a Canada Visitor Visa, also known as a Temporary Resident Visa, from the United Kingdom and other eligible countries worldwide.

Canada visitor visa applications are completed online through the Immigration, Refugees and Citizenship Canada (IRCC) portal. Most applicants will be required to attend a biometrics appointment after submission.

IMPORTANT

Visa approval remains solely at the discretion of the Canadian immigration authorities.

This guide includes

- ✓ Information required for the application form
- ✓ Required documents
- ✓ Financial requirements
- ✓ Additional supporting documents
- ✓ Biometrics information
- ✓ Government fees and Riogrande Travels service charges
- ✓ Payment details
- ✓ Processing information
- ✓ Important notes, terms and contact information

2. INFORMATION REQUIRED FOR THE APPLICATION FORM

Applicants may be required to provide the following information:

- ✓ Passport data page
- ✓ Full legal name
- ✓ Previous names, if applicable
- ✓ Date and place of birth
- ✓ Nationality and marital status
- ✓ Residential address, phone number and email address
- ✓ Immigration status in the country of residence and details of a valid residence permit if legally resident in a country other than the applicant's home country or country of citizenship. (For applicants residing in the UK: UK eVisa details and immigration share code)
- ✓ Employment details
- ✓ Employer's address and contact details
- ✓ Monthly income or salary
- ✓ Previous travel history
- ✓ Intended travel dates and purpose of visit
- ✓ Canadian host information, if applicable
- ✓ Family information and parents' details
- ✓ Travel history to Canada, the USA, the UK, the Schengen Area and other countries
- ✓ Criminal history declarations
- ✓ Previous visa refusals, if applicable

3. REQUIRED DOCUMENTS

Please prepare clear and legible copies of the documents that apply to your circumstances.

- ✓ Valid international passport or travel document
- ✓ A valid residence permit if legally resident in a country other than the applicant's home country or country of citizenship. (For applicants residing in the UK: UK eVisa printout and immigration share code)
- ✓ Passport photograph
- ✓ Canada visa application form
- ✓ Travel itinerary
- ✓ Flight reservation, if available
- ✓ Hotel reservation or accommodation details
- ✓ Proof of ties to the country of residence
- ✓ Employment letter
- ✓ Payslips
- ✓ Bank statements covering three to six months
- ✓ Proof of self-employment or business registration, if self-employed
- ✓ Business bank statements, if self-employed
- ✓ Tax documents, if applicable

3. REQUIRED DOCUMENTS (CONTINUED)

- ✓ Invitation letter, if visiting family or friends
- ✓ Host's passport or immigration documents, if applicable
- ✓ Travel history documents
- ✓ Marriage certificate, if applicable
- ✓ Birth certificates, if applicable
- ✓ Sponsor documents, if sponsored
- ✓ Proof of funds
- ✓ Cover or support letter
- ✓ Biometrics appointment confirmation

4. FINANCIAL REQUIREMENTS

Applicants are expected to demonstrate sufficient financial capacity to cover:

- ✓ Flights
- ✓ Accommodation
- ✓ Daily expenses
- ✓ Transportation
- ✓ Tourism activities
- ✓ Return travel

Recommended financial documents

- ✓ Personal bank statements covering three to six months
- ✓ Evidence of salary payments
- ✓ Savings evidence
- ✓ Business income evidence for self-employed applicants
- ✓ Sponsorship documents, if applicable

For employed applicants

- ✓ Employment letter
- ✓ Payslips
- ✓ Employer confirmation

5. SELF-EMPLOYMENT & ADDITIONAL DOCUMENTS

For self-employed applicants

- ✓ Business registration documents
- ✓ Business bank statements
- ✓ Personal bank statements
- ✓ Tax or accounting records, where available

Additional supporting documents

Depending on the applicant's profile, additional documents may be required, including:

- ✓ Invitation letters
- ✓ Proof of relationship
- ✓ Conference or event registrations
- ✓ School letters
- ✓ Student enrolment confirmation
- ✓ Property ownership documents
- ✓ Tenancy agreements
- ✓ Previous visas and entry stamps
- ✓ Detailed travel plans
- ✓ Proof of ongoing commitments in the country of residence

6. BIOMETRICS INFORMATION

Most applicants between the ages of 14 and 79 are required to provide biometrics for Canada visa applications.

Biometrics usually include:

- ✓ Fingerprints
- ✓ Photograph capture

Applicants will receive a Biometrics Instruction Letter (BIL) after submission and payment. Biometrics appointments are usually attended at a Visa Application Centre (VAC).

BIOMETRICS APPOINTMENT

Biometrics appointments remain subject to Visa Application Centre availability. Applicants are responsible for attending at the confirmed date and time.

7. CANADA GOVERNMENT FEES

FEE	APPROXIMATE AMOUNT
Visitor visa application fee	CAD \$100
Biometrics fee	CAD \$85
Visa Application Centre services	Additional fees may apply

Fees are subject to change by IRCC.

8. RIOGRANDE TRAVELS SERVICE & PAYMENT

PROFESSIONAL VISA SUPPORT SERVICE: £150

Riogrande Travels provides professional support throughout the Canada visitor visa application process.

Our service includes

- ✓ Full application support
- ✓ Application form completion
- ✓ Document guidance
- ✓ Travel advice
- ✓ Appointment guidance
- ✓ Application review
- ✓ Ongoing communication support
- ✓ Submission assistance

Payment details

Account type	Business
Account name	Richard Ogubuike
Sort code	04-00-03
Account number	36566959
Bank	Monzo Bank

If you wish to pay using an invoice or payment link instead, kindly let us know and we can generate one for you.

9. PROCESSING INFORMATION

- ✓ Applications are submitted online through the IRCC portal.
- ✓ Biometrics may be required after submission.
- ✓ Processing times vary depending on nationality, application volume and country of submission.
- ✓ Average processing times can range from several weeks to several months.
- ✓ Applicants are strongly advised to apply well in advance of their intended travel dates.

10. IMPORTANT NOTES

- ✓ Visa approval is never guaranteed.
- ✓ Submission of complete documentation does not automatically guarantee visa issuance.
- ✓ Canadian immigration authorities may request additional documentation at any stage.
- ✓ Applicants must provide truthful and verifiable information at all times.
- ✓ False or misleading information may result in refusal or immigration bans.
- ✓ Processing times are subject to change without notice.
- ✓ Applicants should avoid irreversible travel bookings until a visa decision has been received.

11. TERMS & CONDITIONS

1. Riogrande Travels does not guarantee visa approval under any circumstances.
2. All visa decisions remain solely at the discretion of Canadian immigration authorities.
3. Applicants are responsible for the authenticity and accuracy of all submitted information and documents.
4. False, altered, misleading or unverifiable documentation may result in visa refusal, bans or legal consequences.
5. Riogrande Travels acts solely as a travel and visa support service provider and not as an immigration law firm.
6. Biometrics appointments remain subject to availability.
7. Processing timelines are controlled entirely by IRCC and associated visa centres.
8. Applicants are responsible for understanding the conditions attached to visas granted.
9. Consultation fees are non-refundable once services have commenced.
10. Riogrande Travels reserves the right to discontinue services where abusive, threatening, suspicious or fraudulent conduct occurs.
11. Refunds may only apply where services paid for cannot be rendered due to an error directly caused by Riogrande Travels.
12. Applicants should avoid making irreversible travel commitments before receiving a visa decision.
13. By proceeding with payment and application submission, applicants acknowledge acceptance of all terms and conditions outlined in this document.

12. CONTACT INFORMATION

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Website	www.riograndetravels.com
Instagram / Facebook	@riograndetravels
Reviews	Trustpilot and Google Reviews: Riogrande Travels

READY TO BEGIN?

Prepare the information and documents listed in this guide, then contact Riogrande Travels to begin your Canada visitor visa application support.

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